

Road Map to Success – Chapter Director of Congregational Advocates

Year-at-a-glance checklist to help you learn your chapter leader role

Thank you for choosing to share your time and skills as a Thrivent chapter leader. Here is a checklist of tools and resources designed to help you be successful in your role. You may **also want to review the “[All Roles](#)” checklist** for items that apply to all chapter leadership board roles. Remember, chapter leader responsibilities can be shared or overlapped to suit the needs of your own chapter leadership board.

The key to the abbreviation icons **R** **T** **CHIP** are listed below. Clicking on an icon or any underlined words in this document will either take you to its online location or directly to the document.

Tools to increase your knowledge of the role and related topics	Tasks to complete as part of your role
<ul style="list-style-type: none"> <input type="checkbox"/> If you are a new leader, view the <i>New Volunteer Leader Orientation</i> webinar on Volunteer Leader Resources. R T <input type="checkbox"/> View <i>the Director of Congregational Advocates role-specific training</i> webinar on Chapter Leader Roles in the Required Elected Positions tab. R T <input type="checkbox"/> Review Understanding Your Role – Director of Congregational Advocates R for details about your role. <input type="checkbox"/> Browse the following in the Volunteer Leader Resources area of thrivent.com: R <ul style="list-style-type: none"> For Chapter Leaders Online Resources for Director of Congregational Advocates For Congregational Advocates Congregational Advocate Resource Guide <input type="checkbox"/> Review the following topics in CHIP: CHIP <ul style="list-style-type: none"> Privacy Policy Thrivent Financial Logo Use and Naming Guidelines Co-hosting activities guidelines & reporting Community service teams <input type="checkbox"/> Work through the Administration Overview tutorial. R 	<ul style="list-style-type: none"> <input type="checkbox"/> Register for a user ID and password to access the Chapter Leadership Administration Menu online. See How To Create a My Thrivent Account. R <input type="checkbox"/> Print Chapter Calendar. R <input type="checkbox"/> Read the monthly Chapter News and Congregational Advocate News. R <input type="checkbox"/> View and monitor congregational advocate vacancies by congregations by selecting the <i>Current Congregational Volunteers by Congregations</i> link in the Chapter Leadership Administration page. Then work with Financial Representatives and your Community Engagement Team (CET) to fill vacancies. R <input type="checkbox"/> Partner with your Community Engagement Team (CET) to ensure that new congregational advocates receive training. Review the training materials located on the Director of Congregational Advocates section of Chapter Leader Roles page of thrivent.com. R <input type="checkbox"/> Serve as the key chapter connection to advocates, provide ongoing support and coaching. <input type="checkbox"/> Attend local or regional training events provided by your CET team as available.

Key

- R** Resources for members and volunteers.
- T** Computer-based learning modules.
- CHIP** Online chapter reference tool. Click on ‘Ask CHIP.’

Questions?

- Contact a representative from the Member Connection Center at **800-THRIVENT** (800-847-4836) and say “Fraternal” between 7 a.m. and 9 p.m. Central time, Monday—Friday or email fraternal@thrivent.com.