

How to Access Congregational Volunteer Administration

Step-by-step Guide for Congregational Advocates

STEP 1

- ☑ Go to www.thrivent.com. In the blue box on the upper right, type your User ID and Password and click **Log In**.

*Note: If this is your first visit to the Administration menu, click **Register** and follow the prompts to get your User ID and Password.*

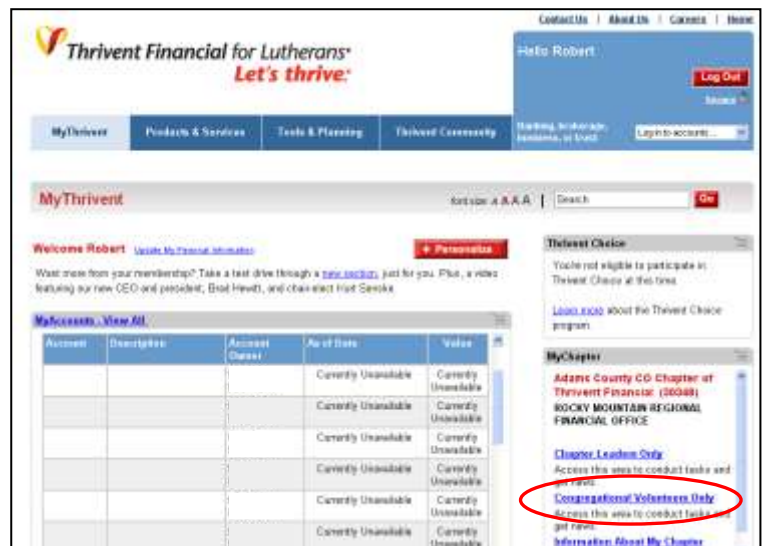


STEP 2

- ☑ In the MyChapter box on the MyThrivent page, click on **Congregational Volunteers Only**

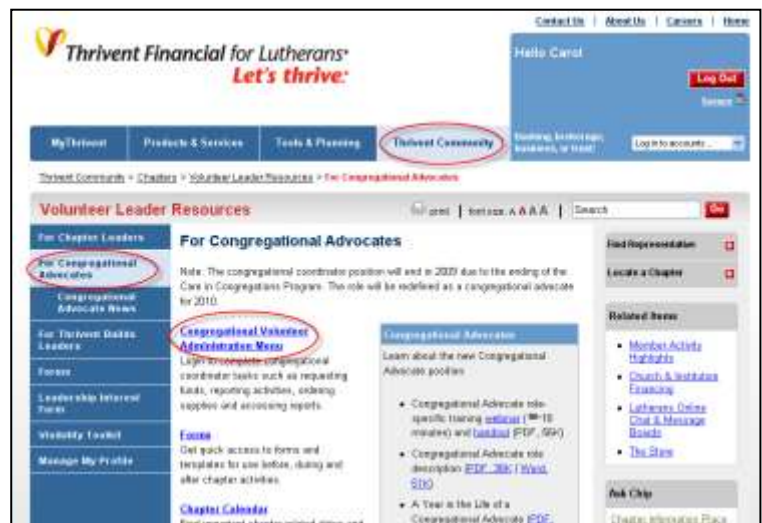
*Note: If a Security Alert window appears, click **Yes**.*

OR



- ☑ At the top of the page, click on the **Thrivent Community** tab, then **Chapters > Volunteer Leader Resources > For Congregational Advocates > Congregational Volunteer Administration Menu**

*Note: If a Security Alert window appears, click **Yes**.*



STEP 3

You've now reached the Congregational Volunteer Administration page. This is where congregational advocates can:

- ☑ Report locally supported activity results
- ☑ View and print a Congregational Member Listing (*listing of Thrivent Financial members in the congregation*) and a Choice Dollar Summary Report.
- ☑ [Order congregation supplies](#)
- ☑ View details about:
 - Chapter Leadership Board
 - Congregational advocates in other congregations
 - Chapter activities
 - Regional Lutheran Engagement Team

Thrivent Community > Chapters > Volunteer Leader Resources > For Congregational Advocates > Congregational Volunteer Administration

Congregational Volunteer

Carol VanHammond (Override ID)
Congregational Advocate
Redeemer Lutheran Church

Central Lehigh County Chapter of Thrivent Financial (31043)
Pennsylvania Regional Financial Office (165)

Announcement:

- Next meeting of Central Lehigh Chapter is scheduled for Monday, April 11, Time: 6:30PM Place: Shelly residence.

Congregational Volunteer Tools

Congregational Volunteer Activity Tasks

- Report Locally Supported Activity Results (e.g. chapter-sponsored educational workshops, member socials, hands-on service and fund-raising activities, Join Hands Day) [2011] [Go]

Reports/Listings

- Congregational Member Listing
- Choice Dollar Summary Report

Supplies

- Order Congregation Supplies

View Details About This Chapter

- Current Chapter Leadership Board
- Current Congregational Volunteers by Congregation
- View Activities

(Press arrow for list) [2011] [Go]

- Lutheran Engagement Team

- (Press arrow for list)
- Care Abounds in Communities Activities
- Care in Regions Activities
- Locally Supported Activities
- Thrivent Builds Homes Fund-Raising Activities
- Thrivent Builds Homes Administrative Activities

For questions on how to access and use Congregational Volunteer Administration, contact the Member Connection Center at **800-THRIVENT** (800-847-4836) and say "fraternal," or send an email to fraternal@thrivent.com.